

## PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from professional services firms for **OMB/DFM Contract No. MJ3804000097 – Department of Correction - James T. Vaughn Correctional Center - Building 20 Expansion.**

The James T. Vaughn Correctional Center is a maximum security facility located on Paddock Road, north of Smyrna, Delaware. Building 20 contains support spaces for the connected Secure Housing Units (SHU). Building 20 is approximately 11,900 square feet and opened in 2000 as part of a 600 bed major expansion of the Correctional Center.

The scope of work for this project will consist of a pair of building expansions (8,500 square feet total) on open space adjacent to (east of) the existing building. The goal of this project is to provide needed additional classroom space for offender programs such as mental health, substance abuse and education.

Each team will be required to provide specific services including, but not limited to: architectural, civil, site, electrical, structural, mechanical, plumbing or a required combination thereof. Additional services will be defined as required. Construction administration and oversight services will also be provided during the project. Only design funds for this project are available at this time. No other information on this project is available at this time.

Questions regarding this solicitation must be submitted in writing to [dfm\\_ask@state.de.us](mailto:dfm_ask@state.de.us) by Friday, December 16, 2016. Responses will be posted by Friday, December 23, 2016, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, January 6, 2017, to Mark A. DeVore, P.E., Chief of Engineering, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- \* demonstrated experience with projects of similar nature
- \* organizational structure established for the project (personnel) and if subcontractors are used amount of previous work with them
- \* defined approach firm/team will implement
- \* knowledge of sites and project requirements
- \* geographical location of main or branch office that will be assigned the project
- \* familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- \* fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal selection process can be found at <http://dfm.delaware.gov/profsrv/documents/selection-procedures.pdf>. All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

**END OF PUBLIC NOTICE**